



Title: **EARLY HEAD START - SAFE BABY SUPPLIES - COLLECTION PROJECT**
Reports To: Volunteer Specialist
Type: Volunteer Position
Duration: Short-Term Collection Project

Position Summary:

Help make the future bright by providing safety equipment and other items. Community Action Partnership of Ramsey & Washington Counties serves nearly 250 Early Head Start children yearly. Our team of Home Visitors assist pregnant women and their families with youth from birth to age three to develop early education skills.

Benefits of Volunteering:

Fantastic team-building activity for a group of any size or age. Knowledge that you are helping families and children thrive!

Essential Functions:

Duties & Responsibilities:

- An individual or group of volunteers will host a collection drive and/or purchase items
- For each collection/assembly effort a minimum of 3 items are requested (any combination from the list below), more are welcome
- Submit a timesheet to the Volunteer Specialist
- If a group, the leader must keep track of the number of volunteers assisting and total hours donated

Materials to Collect/Purchase: *(all must be new or gently used and clean)*

- Baby Safety Gate
- Door Knob Covers and/or Cabinet Locks
- Electrical Outlet Cover-plugs
- Home Cleaning Supplies (infant-safe)
- Laundry Detergent, Softener, and/or Basket
- Other child safety items accepted
- Backpack or re-usable bag - optional

Miscellaneous optional items: *(all must be new or gently used and clean)*

- Baby Soap, Shampoo, Wash Cloth, Comb and/or Lotion
- Burp Cloth, Bib and/or Pacifier
- Children's Book/New Stuffed Animal
- Crib Sheet, Twin Mattress Sheet or Sets, Blanket
- Diapers, Wipes and/or Diaper Changing Mat (portable)
- Infant or Toddler Clothing (pants, tops, socks, shoes, et al), Potty Training Undies and/or Underwear

Please DO NOT include any additional items or notes. Thank you!

Qualifications:

Time Commitment:

Time depends upon how many items that you wish to collect and assemble. This volunteer opportunity must be conducted entirely at your location and delivered to our St Paul office. Register *before* you begin collecting items and contact us *before* you drop them off.

Location: (drop off supplies)

450 Syndicate St North, St Paul, MN 55104 (Office is located on the Green Line train route.)

REGISTRATION INFORMATION:

Complete a Short-Term Registration Form at www.capr.org/volunteer and email/scan it to volunteers@caprw.org
Questions? Email volunteers@caprw.org or call 651-603-5979

The mission of **Community Action** is to reduce the causes of poverty and its impact on people's lives in our community. Community Action Partnership of Ramsey & Washington Counties provides a variety of programs including Energy Assistance, Energy Conservation, Head Start, Early Head Start, Civic and Community Engagement Programs. Visit www.capr.wa.gov to learn more. 2019