Title: HEAD START - COATS & BOOTS FOR KIDS - COLLECTION PROJECT
Reports To: Volunteer Specialist
Type: Volunteer Position
Duration: Short-Term Collection Project

Position Summary:
Children in our Head Start program are in need of coats & boots for winter. Community Action Partnership of Ramsey & Washington Counties serves nearly 1,500 Head Start children yearly. In these early education programs, our team of educators, family advocates and volunteers help low-income youth from ages 3-5 prepare for success when they enter kindergarten. Our Early Head Start program assists families with younger children and pregnant women.

Benefits of Volunteering:
Fantastic team-building activity for a group of any size or age. Knowledge that you are helping children thrive!

Essential Functions:
Duties & Responsibilities:
- An individual or group of volunteers will host a collection drive and/or purchase coats and/or boots
- For each collection/assembly effort a minimum of five coats or boot-sets are requested, more are welcome
- Submit a timesheet to the Volunteer Specialist
- If a group, the leader must keep track of the number of volunteers assisting and total hours donated

Item Requirements:
- Infant or toddler outerwear (newborn to age 3) one-piece and two-piece accepted
- Preschooler outerwear (children age 3 - 5) one-piece and two-piece accepted
- Boots for infant to child age 5 are accepted
- New or gently used
- Items must be clean when delivered
- Hats, mittens, scarves and/or blankets (optional)
- Home-made/hand-crafted knitted, crocheted or sewn items are acceptable

Please DO NOT include any additional items or notes. Thank you!

Qualifications:

Time Commitment:
- Time depends upon how many items that you wish to collect or create
- This volunteer opportunity must be conducted entirely at your location and delivered to our St Paul office
- Register before you begin collecting items and contact us before you drop them off
- If possible, deliver items by November. However, items are accepted throughout the winter

Location: (drop off coats & boots)
450 Syndicate St North, St Paul, MN 55104 (Office is located on the Green Line train route.)

REGISTRATION INFORMATION:
Complete a Short-Term Registration Form at www.caprw.org/volunteer and email/scan it to volunteers@caprw.org
Questions? Email volunteers@caprw.org or call 651-603-5979

The mission of Community Action is to reduce the causes of poverty and its impact on people’s lives in our community. Community Action Partnership of Ramsey & Washington Counties provides a variety of programs including Energy Assistance, Energy Conservation, Head Start, Early Head Start, Civic and Community Engagement Programs. Visit www.caprw.org to learn more. 2019