



OFFICE OF INSPECTOR GENERAL - LICENSING DIVISION

# Individual Child Care Program Plan

## Health Conditions

DATE OF ICCPP	PROGRAM NAME			LICENSE NUMBER
CHILD'S FIRST NAME	MI	LAST NAME		DATE OF BIRTH

### Type of individual need

This ICCPP is being developed because;

- ☒ Child has special needs requiring an ICCPP ([See Minnesota Rules, part 9503.0065, subpart 1 A](#))
- ☒ Licensed physician, psychiatrist, licensed psychologist or licensed consulting psychologist has determined the child has a special need relating to physical, social, or emotional development. Examples could include seizure disorder, asthma, diabetes, feeding tube, or child is receiving outside services/physical or occupational therapy.

Describe the special need.

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What modifications, accommodations, or restrictions are needed while the child is engaged in classroom, curriculum, and routine activities (i.e. nap, toileting, mobility, meals)?

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What modifications, accommodations, or restrictions are needed for outdoor play, field trips, or transportation?

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What training, staffing, or materials are needed to support the above modifications, accommodations, or restrictions? **Filled out by Head Start Health Services ONLY**

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# Medications for responding to a Health Condition

Are medications required for response to symptoms of identified health condition? ☐ Yes ☐ No

**If Yes, See attached Medication Administration Plan**

Medication administration requirements (permission to administer, when and how to administer, and documentation of administration) must be followed according to [Minnesota Rules, part 9503.0140, subpart 7](#). The medication and dosage information documented here does not fulfill those requirements.

Per [Minnesota Statutes, chapter 245A.41, subdivision 1](#), the license holder must:

- Contact the child’s parent or legal guardian as soon as possible in any instance that requires medication or medical intervention; and

## ICCPP consultation

The ICCPP must be coordinated with any ISP, IEP, IFSP, 504 plans, and reports from the licensed physician, licensed psychiatrist, licensed psychologist, or licensed consulting psychologist, per [Minnesota Rules, part 9503.0065, subpart 3](#).

By checking "I agree" and typing my name in the "Electronic Signature" field, I understand that I am electronically signing this form. In addition, I attest and certify that I have verified the above is true and accurate. I understand that my electronic signature has the same legal effect and can be enforced in the same way as a handwritten signature. (MN Stat. §325L.07)

☐ **Additional reports/documentation from the consulting professional are attached**

Doctor’s Name	Phone number
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☐ I give permission for the provider to post my child’s name, Health Condition information, and treatment information in a place visible to others at the program.

☐ I give permission for the provider to post my child’s photo with the Health Condition information in a place visible to others at the program.

<input type="checkbox"/> I agree	PARENT SIGNATURE	DATE
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Head Start Health Services Review:

\_\_\_\_\_

Initials

\_\_\_\_\_

Date

## Complete below for changes and yearly review only

### Yearly review and changes for ICCPP - Health Condition

Individual Child Care Program Plan - is to be reviewed at least once each calendar year or following any changes per [Minnesota Statutes, chapter 245A.41, subdivision 1\(C\)](#).

☐ **No changes at yearly review**

☐ **Changes at yearly review or as needed**

Parent Review:

\_\_\_\_\_

Initials

\_\_\_\_\_

Date

Head Start Health Services Review:

\_\_\_\_\_

Initials

\_\_\_\_\_

Date

*If there are changes to ICCPP, Consulting Professional must provide updated documentation*

**Staff Signatures Required. See next page**

## Staff caring for the child

The following staff have reviewed the initial ICCPP and agree to follow the plan.

[illegible]

Staff training requirements for ICCPP must be followed:

- In [Minnesota Statutes, chapter 245A.40](#), orientation must include training required by a child's individual child care program plan as required under Minnesota Rules, part 9503.0065, subpart 3, if applicable; and in-service training must include training on a child's individual child care program plan as required under Minnesota Rules, part 9503.0065, subpart 3.
- In [Minnesota Rules, part 9503.0065, subpart 5](#), the license holder must ensure that any additional staff, staff qualifications, or training required by the child's individual child care plan are provided.